

Meeting**Date:** Wednesday, 30 June 2021**Time:** 6.30 p.m. – 8.30 p.m.**Location:** Via Microsoft Teams

BUSINESS	
1.	Welcome
2.	<p>Feedback and Evaluation from Meeting on 24 March 2021 (Pages 5 - 12)</p> <p>(a) Minute of Meeting held on 24 March 2021</p> <p>Evaluation from Meeting held on 24 March 2021</p>
3.	<p>Section 1: Service & Partner Updates (Pages 13 - 14)</p> <p>(a) Interactive session facilitated by the Scottish Futures Trust. This conversation seeks to build on the energy of communities and local responses to Covid, and engaging with developing national policy on the importance of 'place' to support people to live better locally. It is an interactive, facilitated session, focused on local experience and insights, to begin the process of working out the best way to work together to shape the future of our places on shared priorities.</p> <p>(b) Scottish Borders Warm & Well Project – Ruth Dickinson, Changeworks</p> <p>(c) For Noting: Area Partnership Consultation A consultation about potential changes to the five local Area Partnerships, closes 1 August: https://scotborders.citizenspace.com/customer-communities/area-partnerships-next-steps</p>
4.	<p>Section 2: Local Priorities (Pages 15 - 16)</p> <p>(a) Donald Scott and Scott Learmonth, SBC's Roads Asset Team - Roads update on maintenance work, including Winter 2020/21</p> <p>(b) Clare Malster, Cheviot Community Assistance Hub - Written update</p> <p>(c) Cheviot Community update - Opportunity to share updates from your community or raise topics for future discussion</p>
5.	<p>Section 3: Community Funding (Pages 17 - 20)</p> <p>(a) Community Fund Working Group - draft documents and process for approval Update from Working Group (to follow.)</p> <p>(b) Cheviot Community Fund for noting. (Copies attached.)</p>

	<p>(c) For noting: Build Back a Better Borders Recovery Fund New Fund launched 1 June 2021 Build Back a Better Borders Recovery Fund Scottish Borders Council (scotborders.gov.uk)</p> 						
6.	<p>For Noting: Current consultations and additional information (Pages 21 - 22) (Copy attached.)</p>						
7.	<p>Next Area Partnership - 22 September 2021 The Agenda for the next meeting will be issued on 8 September 2021 – are there any items you would like to propose for the Agenda ? - for Example</p> <table border="1" data-bbox="261 824 1374 1003"> <tr> <td>September</td> <td>Budget</td> </tr> <tr> <td>November</td> <td>Community empowerment and community ownership</td> </tr> <tr> <td>January</td> <td>Locality Plans</td> </tr> </table> <p>Please contact your Local Councillor or the Communities & Partnership Team with items for future agendas.</p>	September	Budget	November	Community empowerment and community ownership	January	Locality Plans
September	Budget						
November	Community empowerment and community ownership						
January	Locality Plans						
8.	Any Other Formal Business						
9.	Open Forum						
10.	<p>Meeting Evaluation An online evaluation form will be available from 6:30pm on Wednesday 30 June until 11:45pm on Sunday 4 July: https://forms.office.com/r/HHH1dEcmz3</p>						
11.	<p>Future Meeting Dates - Cheviot Area Partnership Wednesday, 24 November 2021 Wednesday, 26 January 2022 Wednesday, 23 March 2022 Wednesday, 29 June 2022</p>						

Please direct any enquiries to Fiona Henderson Tel 01835 826502
e-mail: fhenderson@scotborders.gov.uk

MINUTES of Meeting of the CHEVIOT
AREA PARTNERSHIP held remotely by
Microsoft Teams on Wednesday, 24
March 2021 at 6.30 pm.

Present:- Councillors S. Hamilton (Chairman), J. Brown, S. Mountford, E. Robson, S. Scott, T. Weatherston, together with 13 Representatives of Partner Organisations, Community Councils and Members of the Public.

In attendance: - Communities and Locality Development Co-ordinator, Democratic Services Officer (F. Henderson).

1.0 **WELCOME AND INTRODUCTIONS**

The Chairman welcomed everyone to the Cheviot Area Partnership held remotely via Microsoft teams, which included elected Members, guests attending within the meeting and those watching via the Live Stream. He outlined how the meeting would be conducted.

2.0 **FEEDBACK FROM MEETING ON 27 JANUARY 2021**

- 2.1 The minute of the meeting of the Cheviot Area Partnership held on 27 January 2021 had been circulated and was noted.
- 2.2 With reference to paragraph 5 of the Minute of 27 January 2021, Mr Kirk advised that in terms of the Sex Entertainment Venues, the consultation had now closed and the responses had been overwhelmingly in favour of the Council adopting a Resolution to licence SEV's. The Council would prepare a SEV Policy statement and a further stage 2 consultation would be required on the content of the policy.

SECTION 1: SERVICE & PARTNER UPDATES

3.0 **PLACE MAKING APPROACH**

Portfolio Manager, James Lamb, gave a slide presentation to provide an overview of the Place Making Approach. The aim of this initiative was to facilitate a more joined-up, collaborative and participative approach to services, land and buildings, across all sectors within a place. This should enable better outcomes for everyone and increased opportunities for people and communities to shape their own lives. The intention was to build on learning from the operation of the Community Assistance Hubs and Resilience Teams which had worked effectively during the Covid-19 pandemic. The presentation slides set out the scope of the Place Making approach in terms of links with relevant strategies, reviews, programmes and frameworks which were operating in the Scottish Borders and South of Scotland. Phase 1 of the programme, Preparation and Planning, had already started with initial awareness raising taking place in March and April through forums such as the Area Partnerships. Work would be carried out in June to shape the framework with Phase 2 taking place late summer to develop initial High Level Locality Place Briefs through workshops and identification of priorities and needs. Phase 3 in the autumn would focus on agreeing and developing Place Programme work streams with delivery being started in Phase 4 at the end of the year and on into 2022. Mr Lamb was looking for views and invited feedback which could be sent to him via the email address communityengagement@scotborders.gov.uk

4.0 FIT FOR 2024: REVIEW OF AREA PARTNERSHIP & COMMUNITY FUND

With reference to paragraph 7 of the Minute of 27 January 2021, the Chairman advised that the working Group had met again to refine some of the initial proposals around the Assessment Panel, available Grants, criteria for applying for Grants, the process and support to be provided. In terms of the Assessment Panel the following had been agreed:-

- Maximum of 10
- One SB Councillor from each ward
- Two Community Councillors from each ward, to include Jedburgh and Kelso CCs and a rural CC
- Other members recruited from across the locality
- Membership will alternate over time
- Each member of the Panel to have a deputy
- Chair, Vice Chair and Secretary to be chosen by the Panel from its membership

4.1 It had been agreed that the purpose of the Cheviot Community Fund would be to start groups on their funding journey and the size of grants would be lower than previously awarded as the size of the funding 'pot' was expected to be lower. The maximum of £1,000 was suggested, although this could be amended once the size of the 'pot' was confirmed. The maximum for a Fast Track applications would be set at £500. There would be four funding tranches across the year and the support element of the fund would be kept but the size of the grant would be limited. In terms of the criteria, guidance notes for each question on the application form would be developed, with applications required to meet a least one of the Fund outcomes and at least one of the four priority themes. It was proposed that in terms of process, Officers would check the applications met the eligibility criteria and the Funding Panel would assess application against an agreed scoring matrix. These scores and assessments would then be shared with the Area Partnership with a recommendation from the Panel for the Area Partnerships agreement. In terms of support, it was envisaged that groups would be supported by officers and The Bridge, although mentoring by other groups working in the same field would be explored i.e. working with children and young people.

4.2 Pam Rigby highlighted the possibility of Young People getting involved and the Chairman advised that they could apply and he hoped that Young People would get involved.

**DECISION
NOTED.**

**5.0 SECTION 2: LOCAL PRIORTIES
IMPROVE PUBLIC TRANSPORT SERVICES/ DELIVERY MODELS**

A key priority identified for the Cheviot Local Plan was to improve public transport services/ delivery models, including accessibility to them and explore offering free transport for young people. Mr Dan Cathcart, Localities' Transport Officer was present at the meeting and advised that Local Bus services were operating at 80% of the pre-covid timetable, subject to CSGR payments from Transport Scotland. There was a review of all Public Service contract underway at present. Mr Cathcart highlighted the NHS and Care Support ticket discount which was available on all bus services to anyone leaving the Borders General Hospital. The School bus service was on a phased return as announced by the Scottish Government.

**DECISION
NOTED.**

6.0 REDUCE OUR IMPACT ON THE LOCAL (AND GLOBAL) ENVIRONMENT BY RAISING AWARENESS OF WHAT LOCAL COMMUNITIES CAN DO

Youth Ambassadors for Sustainability, represented by Liberty Barber Senior Pupil at Jedburgh Grammar and Pam Rigby, Youth Engagement Worker had made a short video which was shared with the Area Partnership entitled “A Climate Emergency – our future in the Borders”. The video gave examples of how the Scottish Borders was not yet equipped to deal with global warming and challenges to address such as litter damaging local green spaces, too many diesel and petrol vehicles, too few public transport links and too few electric charging points. There were also a lack of jobs, particularly green jobs, to keep people living in the Borders. What was needed was a community not reliant on fossil fuels, an efficient transport system, green jobs and shared resources. The presentation referred to several initiatives and groups in the Borders already working towards zero carbon and zero poverty, such as Café U; Greener Melrose; Plastic Free Borders; Sea the Change; Peebles CAN; Greener Hawick; Peebles Biodiversity & Ecology group; Selkirk Community Shed and many more. With reference to the Council’s declaration of a Climate Emergency, the presentation called for more electric charging points, more community places, improved transport links, re-wilding, creation of more green jobs and change from fossil fuels to renewables. Youth Ambassadors for Sustainability were launching a new campaign named “Our promise to the planet” which asked for everyone who lives in the Borders to make one promise to the planet. Members of the Area Partnership thanked Liberty for showing the video and welcomed the messages conveyed. Many made a commitment to join the campaign by agreeing to make a promise to the planet as requested. Anyone wishing to record and share their pledge should send a photograph to Pam Rigby, Youth Engagement Worker, at pam.rigby@scotborders.gov.uk who would add this to the social media site. The link to the short video could be found at <https://youtu.be/STdz7jRrzf4>.

7.0 SUPPORT THE DEVELOPMENT OF (MULTI-AGENCY) APPROACHES TO TACKLE LOCAL COMMUNITY ISSUES

The Locality Development Co-ordinator gave an overview of the work on the Cheviot Community Assistance Hub which had been in operation since 26 March 2020 and had been busy since day one working in partnership with NHS Borders and Third Sector organisations. During the first Covid lockdown Resilience Groups had emerged to help communities with shopping, deliveries of prescriptions and other vital services. The Cheviot Hub had received 842 referrals during the first year and continued to offer support 5 days per week, although many of the resilience groups were standing down as the country continued to move towards removing restrictions. Further feedback would be presented to the Area Partnership later in the year.

**DECISION
NOTED.**

SECTION 3: COMMUNITY FUND

8. CHEVIOT COMMUNITY FUND 2020/21

There had been circulated copies of the Cheviot Funding for 2020/2021 which detailed the funding available and the payments made, resulting in a potential underspend of £1,529.43 . The Locality Development Co-ordinator advised that there were no applications for the Community Fund, however there were Community Fund Fast Track applications which were awaiting assessment.

**DECISION
NOTED.**

9.0 OTHER INFORMATION AND NEWS FOR NOTING

- 9.1 The Chairman drew attention to the current consultations and other items for noting which were included in the Agenda and in particular highlighted the survey that was collecting views on a new skate park/pump track in Jedburgh.
- 9.2 There were also 3 consultations which had opened since the publication of the agenda as follows:-
- i. Consultation on the asset transfer application received by Peebles Common Good for a lease on Jedderfield Farm in Peebles – closes 11 April 2021
 - ii. Access and using Scottish Borders Council Services – closes 18 April
 - iii. Anti-Poverty Consultation – open until 16 May 2021
- 9.3 Community Empowerment (Scotland) Act 2015 – There were currently no formal Participation Requests or formal Asset Transfer requests being considered within the Cheviot area. Further information can be found in the useful links section.
10. **DATE OF NEXT MEETING**
The next meeting would be held on Wednesday, 30 June 2021 at 6.30 p.m. via Microsoft Teams when there would be a presentation on winter maintenance.

The meeting closed at 8.15 p.m.

4

Responses

08:54

Average time to complete

Closed

Status



[View results](#)

Open in Excel

1. Please tell us how useful you felt the Place Making Approach presentation was.

[More Details](#)

Extremely useful	0
Somewhat useful	3
Neutral	1
Somewhat not useful	0
Extremely not useful	0



2. Please tell us how useful you felt the update on the proposals for Cheviot Community Fund 2021/22 was.

[More Details](#)

Extremely useful	2
Somewhat useful	1
Neutral	1
Somewhat not useful	0
Extremely not useful	0



3. Please tell us how useful you felt the transport update was.

[More Details](#)

● Extremely useful	2
● Somewhat useful	2
● Neutral	0
● Somewhat not useful	0
● Extremely not useful	0



4. Please tell us how useful you felt the presentation from Youth Ambassadors for Sustainability was.

[More Details](#)

● Extremely useful	3
● Somewhat useful	0
● Neutral	1
● Somewhat not useful	0
● Extremely not useful	0



5. Please tell us how useful you felt the update about Cheviot Community Assistance Hub was.

[More Details](#)

● Extremely useful	3
● Somewhat useful	1
● Neutral	0
● Somewhat not useful	0
● Extremely not useful	0



6. Do you have any general comments about anything on the agenda or the meeting in general?

[More Details](#)

1

Responses

Latest Responses

"I feel the Area Partnership Meeting has lost a great deal since it has ...

ID ↑ **Name** **Responses**

ID ↑	Name	Responses
1	anonymous	I feel the Area Partnership Meeting has lost a great deal since it has been necessary to establish a Teams Meeting rather than a public open meeting

7. Is there anything that you would like to be included on the agenda at a future meeting?

[More Details](#)

1

Responses

Latest Responses

"A much better understanding as to why we keep trying new processe...

ID ↑ **Name** **Responses**

ID ↑	Name	Responses
1	anonymous	A much better understanding as to why we keep trying new processes which cost money as against using that money to return to the very good standards that we had in the past. We just seem to keep talking rather than getting down to resolving the issues we have.

8. Please let us know what you thought of the format used for tonight's agenda.

[More Details](#)

- I like it, stick to this format for ... 2
- I don't like it, go back to the p... 0
- Other 1



9. Please rate this meeting with a score from one to five where one star is very poor and 5 stars is very good.

[More Details](#)

4
Responses



Scottish Borders Strategic Placemaking Workshop | Agenda

Background

Communities are at the heart of how places work in Scottish Borders. The Covid response has shown the resilience and strengths of local action. And it has generated learning about what worked and what's needed to better support communities and businesses meet their needs to live better locally.

Starting from an understanding of local need and ambition, and using Covid learning, allows for the opportunity of a different way of working between communities and public agencies. A 'place based' approach seeks to co-produce an understanding of local priorities and co-deliver action. The purpose of this session is to have a conversation, to begin the process of agreeing a way of working together to co-produce place futures with the communities of Scottish Borders.

Format

We will host an open facilitated conversation, led by Diarmaid Lawlor of [Scottish Futures Trust](#). The agenda is set out below. We will make space to listen, and make space so everyone can contribute. After the event, we will share a summary of the conversation, and a small action plan for next steps that we agree together at the conversation.

Aim of the conversation

To identify the shared ambition, criteria and principles of working in a place based way to support positive community futures across Scottish Borders

Agenda

[a] Ambition: What are the key issues and ambitions in the community?

[b] Success criteria: How will we know we are winning?

[c] Principles: How can we work better together?

Outcome

An early sense of how we could work differently together around local needs and a sense of the issues to focus on to strengthen this way of working moving forward

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Cheviot Community Assistance Hub Update

Clare Malster, Locality Development Co-ordinator

- The number of new referrals to Cheviot Community Assistance Hub has greatly reduced since the last meeting. However, we are keen to stress that the Hub is still operational and can be contacted through 0301 100 1800 or Covid-19Community@scotborders.gov.uk by anyone requiring support for themselves or someone they know.
- iPads have been delivered to four Community Assistance Hub clients that were awarded devices through the Scottish Government's Connecting Scotland Winter Support Package.
- Cheviot Community Partners (Community organisations, Third Sector, SBC and NHS Borders) continue to meet on a weekly basis to share service updates. The meeting recently received a presentation from Dr Victoria Thomson about Transform Psychological Trauma and those present were asked for ideas on how we can all work together to embed the approach across all our organisations.

Partners are starting to meet clients face to face again but, depending on the organisation, this is restricted by numbers and need.

The meeting continues to be attended by a range of organisations with the shared experience and knowledge being a very valuable resource to identify solutions to problems and issues that are brought to the meeting.

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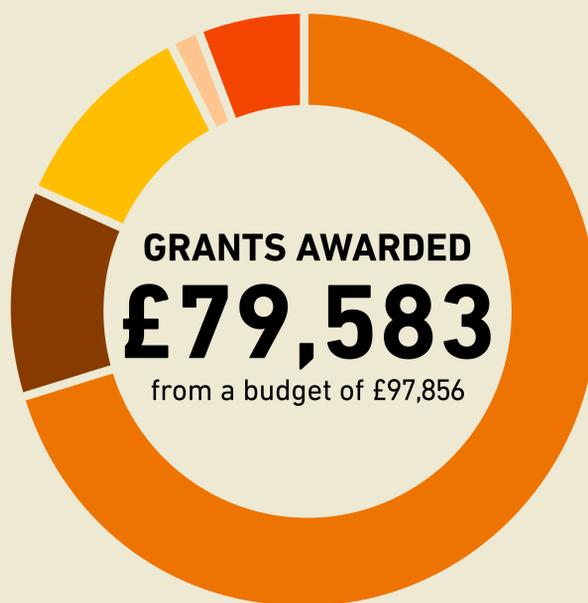
COMMUNITY FUND 2020/2021

CHEVIOT SUMMARY

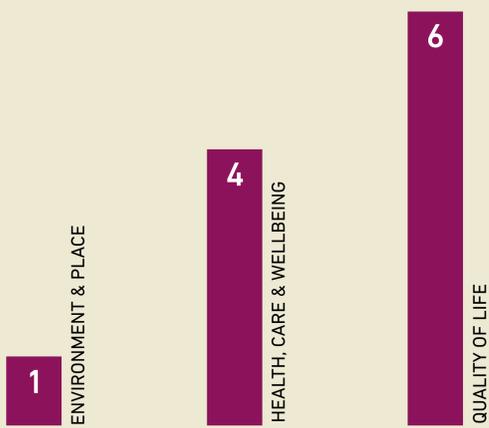
98%
of the Interim Community Fund had been awarded to 8 organisations in Cheviot when the fund closed

82%
of Community Councils have claimed their Annual Support Grants

17%
of all available Community funding was allocated to Cheviot on a 'per head of population' basis

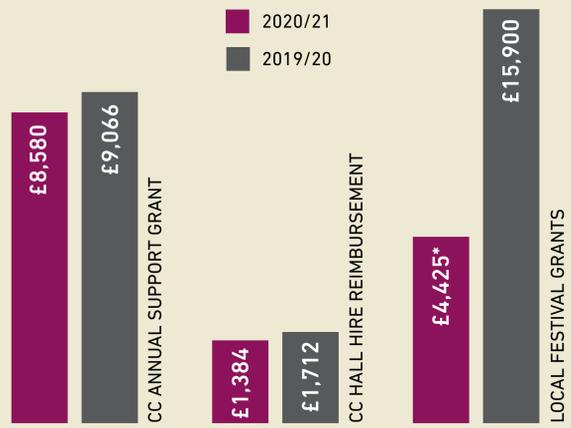


- **INTERIM COMMUNITY FUND**
£56,054
- **FEDERATION OF VILLAGE HALLS**
£9,141
- **COMMUNITY COUNCILS**
Annual Support Grant £8,580
- **COMMUNITY COUNCILS**
Hall Hire Reimbursement £1,384
- **LOCAL FESTIVAL GRANTS**
£4,425



SUMMARY OF THEMES

During assessment, three applications were found to meet two or more of the Community Fund outcomes



COMPARISON OF SPEND

*COVID-19 restrictions halted the majority of local festivals in 2020/2021. Grants were available to festival committees to cover the costs of mandatory insurance payments



Applications to the Community Fund in 2020/2021 were only accepted between 01 September 2020 and 31 March 2021 due to the redeployment of Council resources during COVID-19



CHEVIOT APPLICATIONS BY AREA



£19,993

Awarded to Cheviot Youth for their emotional well-being and mental health project "Stepping Stones"

AVERAGE GRANT AWARD £7,007

£438

Awarded to Cheviot Youth for the installation of a hearing loop and access ramp in Jedburgh and Kelso

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Cheviot Funding 2021/2022

30 June 2021

Cheviot Community Fund 2021/2022	
	£
Opening balance as of 01/04/2021 (£276k split per head of population)	£ 46,551.00
Plus 50% of available Local Festival Grant budget	£ 8,337.50
Total available	£ 54,888.50

Less:	
Community Fund & Community Fund Fast Track applications awarded since 01/04/2021	£ -
Community Fund & Community Fund Fast Track applications that are assessed and await decision	£ -
Sub-total	£ -
Funds remaining if assessed applications are successful	£ 54,888.50

Community Fund & Community Fund Fast Track applications still to be assessed	£ -
Potential Overall Position	£ 54,888.50

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Summary of Applications					
No.	Date	Organisation Name	Amount	Project	Status
1					
2					
3					
4					
5					
Total			£ -		

To be assessed:					
1					
Total Pending			£ -		

Withdrawn					
1					

Other sources of Grant Funding - Cheviot			
Grant Type	Available	Awarded	Remaining
Local Festival Grants	£ 8,337.50	£ -	£ 8,337.50
Annual Support Grants (Community Councils)	£ 10,470.00	£ -	£ 10,470.00
SBC Small Schemes	£ 37,400.00	£ 17,965.00	£ 19,435.00
Common Good - Jedburgh	£ 7,900.00	£ -	£ 7,900.00
Common Good - Kelso	£ 3,000.00	£ 3,000.00	£ -
SBC Enhancement Grant	£ 150.73	£ -	£ 150.73
SBC Welfare Grant	£ 2,425.77	£ -	£ 2,425.77
Build Back a Better Borders Recovery Fund	£ 79,926.00	£ -	£ 79,926.00

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Item 12: Additional information

Current consultations

Area Partnerships – next steps closes 1 August 2021

[Area Partnerships - next steps - Scottish Borders Council - Citizen Space](#)

Community Councils:

Scottish Community Councils Newsletter, including information about free Open University training for Community Councils and other community groups:

<https://mailchi.mp/improvementservice/latest-news-from-the-scottish-community-councils-website-4206273?e=8f43ca7169>

[Community Councils | Improvement Service](#)

Community Empowerment:

<https://www.scotborders.gov.uk/communityempowerment>

Information Pack on Community Empowerment for Area Partnerships:

https://www.scotborders.gov.uk/info/20015/your_council/472/area_partnerships/7

Currently, there are no formal Participation Requests or formal Asset Transfer requests being considered within the Cheviot area. Information about the Community Empowerment (Scotland) Act 2015 is available on the Council's website:

[Parts of the Act | Community Empowerment \(Scotland\) Act 2015 | Scottish Borders Council \(scotborders.gov.uk\)](#)

Area Partnerships' information pack:

[Area partnerships information pack | Area partnerships | Scottish Borders Council \(scotborders.gov.uk\)](#)

Covid-19:

www.scotborders.gov.uk/coronavirus

Community Testing:

<https://www.nhsborders.scot.nhs.uk/patients-and-visitors/community-testing/>

NHS Borders website for current updates:

<http://www.nhsborders.scot.nhs.uk/patients-and-visitors/coronavirus/>

Business support

<https://www.scotborders.gov.uk/covid19business>

<https://findbusinesssupport.gov.scot/>

Debt Advice:

[Citizens Advice Bureau](#)

NHS Money Worries App – download from Google Play or the App Store

General Funding:

<https://fundingscotland.com/>

<https://www.tnlcommunityfund.org.uk/>

[SBC Community Fund](#)

[SBC Enhancement & Welfare Trust](#)

Heating & energy:

www.scotborders.gov.uk/affordablewarmth

NHS Borders Wellbeing Service:

<http://www.nhsborders.scot.nhs.uk/patients-and-visitors/our-services/general-services/wellbeing-service/>

NHS Borders Wellbeing Point:

www.nhsborders.scot.nhs.uk/wellbeingpoint